

**Law Practice Management & Technology Section
Executive Committee Meeting**

Saturday, September 29, 2007 • 10:00 am to 3:00 pm (Coffee Service 9:00 am)
Anaheim Marriott • LaJolla/Los Angeles Room

AGENDA		
Item (Who)	Desired Outcomes	Time
Coffee Service and Continental Breakfast		9:00 – 9:30
Welcome (Larry and Jim M.)	<ul style="list-style-type: none"> • Welcome to Meeting. 	9:30 – 9:35
Introductions (All)	<ul style="list-style-type: none"> • Members, advisors, and liaisons introduced. • Agenda Q&A opportunity. • Presentations. 	9:35 – 10:15
Minutes (Patty)	<ul style="list-style-type: none"> • Minutes of the August meeting discussed, changed (if needed), and approved. 	10:15 – 10:20
Treasurer's Report (Peter L and Staff)	<ul style="list-style-type: none"> • Section finances described and discussed. 	10:20 – 11:15
ABA Discount (Carole)	<ul style="list-style-type: none"> • Brief discussion on promoting the discount among sections. 	11:15 – 11:30
Presentation Carole Levitt	<ul style="list-style-type: none"> • Opportunity for committee members to make presentations before the Executive Committee. 	11:30 – 11:50
Insurance Disclosure and "Opening a Law Office" and brief discussion on "The Bottom Line", State Bar 2007 – 2008 Deadlines.	<ul style="list-style-type: none"> • Update on publication schedule of "Opening a Law Office" and related information. • Report on discussion at the Board of Governors regarding Insurance Disclosure and other updates. • Request to post "The Bottom Line" on a firm intranet (referred to "The Bottom Line" and Education committees for their recommendation. • Julie to report on the year's deadlines. 	11:50 – 12:15
LUNCH BREAK	<ul style="list-style-type: none"> • Break and Set Up time for lunch (12:15). 	12:30 – 1:30

E-Newsletter and Bottom Line Committees	<ul style="list-style-type: none"> E-Newsletter members to meet during lunch and discuss publication of next year's issues. Bottom Line members to meet. 	12:45 – 1:30
Committee Break Outs (All)	<ul style="list-style-type: none"> All other Committees. 	1:30 – 2:15
Committee Reports	<ul style="list-style-type: none"> Committee Chairs briefly report status and developments. Updates on meetings and requests for comment. 	2:15 – 2:45
Going Forward (Jim M. and Larry)	<ul style="list-style-type: none"> Wrap up of meeting. Next meeting(s). 	2:45 – 3:00
ADJOURNMENT		3:00
Committee Dinner-7:30 p.m. –JW Steakhouse		